



READY RESPECTFUL ENGAGED

Online Learning Journal



Thursday 11th September 2025

Dear Parents and Carers,

At Ravensdale Infant and Nursery School we are very pleased to announce that we will be using an online system created by Learning Journals to record and share significant points of learning.

This enables us to record photographs, observations and comments, inline with the Early Years Foundation Stage, to build a record of some of the activities that the children have been taking part in whilst at school. This also enables you to access and comment on your child's ongoing progress in learning.

The safeguarding of our children is very important to us. Everything that is added to Learning Journals will be added to our school account and can only be viewed by the school staff that use the system, and also yourself, using your own login details.

It is only **you** who will have access to your child's learning journal and this **cannot** be seen by other parents. However, children in the class will sometimes have been photographed with others as they work together. At the beginning year you will have signed for permission for your child to be in group photographs for this purpose (this was on the original admission forms). If you did not sign the permission section for this, a member of staff will contact you individually to discuss this further and answer any questions you may have.



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Headteacher:
Mrs Lorna Blanchenot



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Over the next week, you will receive an activation link which will be sent to your personal email account (please check your junk inbox). This link will then take you to a secure screen where you will be able to choose your own personal password and pin number to access your child's account. Once you have activated the account you will be able to access your child's learning journal and view any observations, comments or photographs on there. You are also invited to add to the journal by commenting on the observations or adding in some of your own.

Once the journal is set up, it is very important that **you do not share** photographs or videos from your child's book on social media or through other online platforms. The photographs/videos taken and uploaded to Learning Journals by the school are the property of Ravensdale Infant and Nursery School and you **do not** have permission to upload them onto any website on the internet. We ask that you protect the images of your own child and other people's children by viewing and using them carefully. Any incidents where this confidentiality is broken will be dealt with very seriously and will result in your access to the system being withdrawn.

You can withdraw your consent at any time and can do so by writing to us asking us to stop using your child's images. At that point they will not be used further but we cannot prevent them from continuing to appear in photos already in circulation.

Once we have set you up with an account you will be able to log in using any web browser or by downloading the Learning Journals app from the Play or App store, depending on what type of device you are using. Remember, if you are going to use the App version of Learning Journals ensure auto updates are turned on for your device so you always have the most up to date version of the app.

If you have any further questions please do not hesitate to contact us.

We hope you enjoy sharing the learning journal with your children.

Yours Sincerely

Mrs Brentnall

Early Years Lead