

Ravensdale Infant & Nursery School



Ready, Respectful, Engaged

Person Specification – Teaching Assistant and Additional Needs Teaching Assistant Level 1 Position

	Essential	Desirable
Qualifications	➤ Working at national occupational standards (NOS) in Supporting Teaching and Learning (core and relevant optional units as required) reflected in the Level 2 NVQ and Level 2 Certificate in Supporting Teaching and Learning on the Qualification and Credit Framework or equivalent relevant qualification. ➤ GCSE Grade C or above (or equivalent Grade 4) passes in English and Maths	➤ Current Paediatric First Aid Qualification or willingness to undertake appropriate first aid training
Training	➤ Experience of supporting children with special educational needs, giving feedback on plans and supporting reviews ➤ Experience of supporting children with a range of speech, language and communication disorders Experience of working with individuals and small groups to teach reading and phonics	➤ Experience of working in partnership with parents to model strategies and reviewing targets ➤ Experience of assessing and supporting children's development of early phonological skills ➤ Training in relevant learning strategies eg literacy/numeracy
Experience	➤ Minimum 2 years' experience working with and or caring for children of relevant age/subject area, in an educational setting ➤ General understanding of the literacy and communication curriculum and other basic learning programmes/techniques ➤ Good understanding of child development and learning ➤ Ability to relate well to children and adults	

	➤ General awareness of inclusion, especially within a school setting	
Knowledge and Understanding	➤ Ability to provide support for children including those with special needs, ensuring their safety and access to learning activities ➤ Ability to utilise strategies to support children in achieving learning goals ➤ Promote good behaviour, and deal promptly with conflict and incidents ➤ Ability to undertake record keeping using ICT systems as requested ➤ Ability to provide support for structured and agreed learning activities/learning programmes, taking into consideration children's learning styles ➤ Understanding of how to record achievements and progress, providing appropriate reports and feedback for the teacher ➤ Awareness of procedures relating to child protection, health and safety, security, confidentiality and data protection	
Skills and abilities	➤ Establish good working relationships with children acting as a role model ➤ Encourage children to interact with others and engage in activities led by the teacher ➤ Assist with the development and implementation of Individual Education/Behaviour Plans and Personal Care programmes ➤ Provide detailed and regular feedback to teachers on children's achievements and progress ➤ Support the use of ICT in learning activities and develop children's competence and independence in its use ➤ Work as part of a team appreciating and supporting the role of other people in the team ➤ Support the change process, remaining positive during times of change. ➤ Build and maintain successful relationships with children, parents and colleagues ➤ Ability to improve your own practice	